

# CATHOLIC UNIVERSITY OF MBEYA (CUoM)

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Tanzania.



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"Educatione et Virtute"

"Education with Virtue"

## EMPLOYMENT VACANCIES

The Catholic University of Mbeya (**CUoM**) is a fully-fledged private University owned by the Tanzania Episcopal Conference (**TEC**), situated in Mbeya City. With its vision of being a quality-based University and by keeping its fast-growing pace, CUoM invites applications from suitably qualified and competent Tanzanians to fill the following vacancies at the University:

### A. POSTS

<b>1.</b>	<b>Assistant Lecturer in Mathematics (2 Posts)</b>
<b>Qualifications</b>	Holders of MSc in Mathematics with a minimum GPA of 4.0 and BSc in Mathematics with a minimum GPA of 3.7, or any other equivalent qualifications from Higher Learning Institutions recognized in Tanzania
<b>2.</b>	<b>Assistant Lecturer in Law (3 Posts)</b>
<b>Qualifications</b>	<ul style="list-style-type: none"><li>• Holders of Master's Degree in Laws (LLM) with a minimum GPA of 4.0 and Bachelor of Laws (LLB) with a minimum GPA of 3.7 from Higher Learning Institutions recognized in Tanzania.</li></ul>
<b>3.</b>	<b>Assistant Lecturer in Linguistics (1 Post)</b>
<b>Qualifications</b>	<ul style="list-style-type: none"><li>• Holders of MA in Linguistics with a minimum GPA of 4.0 and Bachelor of Arts with Education (BAED) with a minimum GPA of 3.7 from Higher Learning Institutions recognized in Tanzania, or any other equivalent qualifications from Higher Learning Institutions recognized in Tanzania.</li></ul>
<b>4.</b>	<b>Lecturer/Assistant Lecturer in Human Resource Management (3 Posts)</b>
<b>Qualifications</b>	<ul style="list-style-type: none"><li>• Holders of Doctor of Philosophy (PhD) in Human Resource Management (DHRM) from Higher Learning Institutions recognized in Tanzania;</li></ul> <p><b>AND/OR</b></p> <p>Holders of Master's Degree in Human Resource Management (MHRM) with a minimum GPA of 4.0 and Bachelor Degree in Human Resources Management (BHRM) with a minimum GPA of 3.7 from Higher Learning Institutions recognized in Tanzania, or any other equivalent qualifications from Higher Learning Institutions recognized in Tanzania.</p>

<b>5.</b>	<b>Tutorial Assistant in Information and Communication Technology (ICT) - 1 Post</b>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Holders of BSc in any of the following areas; Computer Science, Information and Communication Technology, Software Engineering or Computer Engineering with a minimum GPA of 3.8 or any other equivalent qualifications from Higher Learning Institutions recognized in Tanzania.</li> </ul>
<b>6.</b>	<b>IT Technician (1 Post)</b>
<b>Qualifications</b>	<p>Holders of BSc in any of the following areas; Computer Science, Information and Communication Technology, Software Engineering or Computer Engineering or any other equivalent qualifications from Higher Learning Institutions recognized in Tanzania.</p> <p><b>NOTE: Applicants with qualifications or skills and competence in the area of Multimedia and Graphics design will be given first priority.</b></p>

<b>B. REMUNERATION</b>	An attractive salary, as well as a good and friendly work environment will be provided to all those who will be successfully employed.
<b>C. GENERAL CONDITIONS:</b>	<ul style="list-style-type: none"> <li>i) Each applicant must attach a recent passport size photograph to his/her job application package;</li> <li>ii) All applicants must be citizens of Tanzania;</li> <li>iii) An applicant with special needs (disability) should indicate the respective disability;</li> <li>iv) All copies of certificates must be certified by the relevant authorities;</li> <li>v) Only shortlisted applicants will be contacted for interview;</li> <li>vi) Provisional Results, Statements of Results, Form IV and Form VI Results Slips will not be taken into consideration;</li> <li>vii) Additionally, those who have studied outside Tanzania will be obliged to show evidence of recognition of their foreign awards by respective authorities such as <b>NECTA</b> or <b>TCU</b>.</li> </ul>

<p><b>D. MODE OF APPLICATION:</b></p>	<ul style="list-style-type: none"> <li>➤ Each applicant must submit a complete application package that consist of: <ul style="list-style-type: none"> <li>• A signed application letter together with a detailed and current Curriculum Vitae (CV);</li> <li>• Photocopies of relevant Academic Certificates and Transcripts;</li> <li>• Photocopy of Birth Certificate;</li> <li>• Photocopy of National Identity or NIDA Number;</li> <li>• Names of referees with their phone numbers, physical address and email address;</li> </ul> </li> <li>➤ All applications should be received by <b>22<sup>nd</sup> February, 2025;</b></li> <li>➤ All applications should be addressed to the Office of the Deputy Vice-Chancellor for Administration and Finance via the following addresses: <p><b>Deputy Vice Chancellor for Administration and Finance,</b>  <b>Catholic University of Mbeya,</b>  <b>P.O. Box 2622,</b>  <b>Mbeya-Tanzania.</b>  <b>AND/OR</b>  <b>Email Address: <a href="mailto:hr@cuom.ac.tz">hr@cuom.ac.tz</a></b></p> </li> </ul>
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